



# Saint Mary's University GOVERNANCE COMMITTEE

## Meeting Summary

April 22, 2024

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This meeting summary is provided to the University Community pursuant to the **Board Disclosure Policy** adopted by the Board of Governors in 2022. The Policy stipulates what information emanating from Board and Committee meetings is authorized to be made publicly available by way of publication on the University's official website.

The Board will now make available to the University Community the following information:

- Meeting schedules for the Board of Governors and its Committees
  - Agendas for meetings of the Board and its Committees
  - Summaries prepared by the University Secretariat of meetings of the Board and its Committees, as approved by the Chair of the Board or respective chair of the Committee.
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These summaries are for information only and do not constitute an official record of the Governance Committee meeting.

At the meeting held on April 22, 2024, the Governance Committee conducted the following business:

### 1. The Governance Committee:

- Approved:
  - Minutes of the Governance Committee meeting on November 14, 2023
  - Proposed revisions to the Committee's Terms of Reference and recommended them to the Board of Governors for approval
  - Approved a Policy on Appointment of Non-Governors to Board Committees and recommended it to the Board of Governors for approval.
  - Reviewed and recommended to the Board some housekeeping Bylaw Amendments.
- Reviewed:
  - Skills and Background Questionnaire and process for building the Board matrix and Recruitment Strategy
  - Use of @SMU Email Accounts for all members of the Board of Governors
  - Board Evaluation Process
  - The Board's Role in EDIA Strategy

- 2. The Governance Committee held an *in-camera* session without management present.**
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The Agenda for this meeting can be found [here](#). Questions may be directed to the University Secretary at [board@smu.ca](mailto:board@smu.ca).