

Purpose

The purpose of this plan is to ensure that all barrier-free entrances at Saint Mary's University campus remain free of physical obstructions. This plan is developed in accordance with Section 29 of the *Built Environment Accessibility Standard Regulations* under the *Accessibility Act*.

1. Identification of Accessible Entrances

Refer to the attached Campus Plan at the end of this document showing accessible entrances.

2. Accessibility Responsibility

The Manager Maintenance and Operations has the authority to initiate corrective actions, engage contractors, and restrict certain uses if required to maintain safety and accessibility of entrances into a building.

3. Maintenance Protocols

To ensure these entrances remain barrier-free, the following actions will be taken:

Frequency	Action Required	Responsible Party
As Needed	Ensure all available accessibility elements are functional and undamaged.	Manager Maintenance and Operations
As Needed	Trimming of trees/bushes to ensure that there is no encroachment into the accessible path of travel and that overhead clearance is at least 2100 mm.	Manager Operations and Maintenance

4. Reporting and Remediation

If a physical obstruction is identified:

- 1. Immediate Action:** Reasonable steps will be taken to address the issue as soon as practicable.
- 2. Notification:** If the action cannot be taken immediately, building stakeholders, Campus OHS, Fred Smithers Centre, Accessibility Lead and Campus Security will be notified.
- 3. Contact:** Report issues to
 1. During Office Hours (8:00 AM to 4:00 PM, Monday to Friday): Facilities.Management@smu.ca and/or 902-420-5572
 2. After Office Hours/ Weekends: Security Non-Emergency Line – 902-420-5577

5. Documentation

Saint Mary's University will keep records to demonstrate their commitment to maintaining accessibility of entrances. Records may include inspection logs, maintenance and repair activities, reported problems and corrective actions, and periods of temporary inaccessibility.

6. Public Availability

This plan is made publicly available as follows:

- **Website:** <https://www.smu.ca/about/facilities-maintenance-and-operations.html>
- **Physical Location:** Printed Copy available at Facilities Management reception desk at McNally South-011

7. Plan Review and Approval

Name: Dennis Gillis
Position: Senior Director, Facilities Management
Approval Date: 31- March-2026
Effective Date: 1-April-2026
Last Updated: 31-March-2026

8. Attachments

- a. Campus Plan showing Accessible Entrances



Campus Site Plan

Accessible Entrances

